**Form 1 – Deemed Approval Submission for**

**Tree Preservation and Removal Proposal (TPRP) within lot**

**where Landscape Submission is made in connection with Planning Application**

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| **To:** | **\*District Lands Office/#\_\_\_\_\_\_/ #\_\_\_\_\_\_\_ Section of Lands Department (LandsD)** |

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| **Section I** | **For Official Use Only** |
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| Lot Number (No.) | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| Address | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Planning Application No. | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

| **Section II** | **For Official Use Only** |
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| I, #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby confirm that I am a Registered Landscape Architect (Registration No. #\_\_\_\_\_\_\_\_\_\_\_\_\_) registered under the Landscape Architects Registration Ordinance (Cap 516) and the owner(s) of above lot has appointed or authorized me to act on his/their behalf to submit the TPRP for deemed approval to be given under Special Condition No. #\_\_\_\_ of the lease (Note 1). | [ ]  |

| **Section III** | **For Official Use Only** |
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| I refer to paragraph 4 of Lands Administration Office (LAO) Practice Note No. 6/2023 (the PN) issued by LandsD and hereby certify that the content of the TPRP (drawing nos. and rev. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) is part and parcel of the \*Landscape Master Plan (LMP)/ Landscape Proposal (LP) for compliance with the planning condition(s) and/or in support of the planning application and approved by Town Planning Board (TPB) or Planning Department (PlanD) on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)*. A copy of the approval letter from \*TPB/ PlanD is **attached** hereto. | [ ]  |

| **Section IV** | **For Official Use Only** |
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| [ ]  | I hereby certify that there has been no change (note 2) to the TPRP as part and parcel of the \*LMP/ LP which was approved by \*TPB/ PlanD on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* as mentioned in Section III above. | [ ]  |
| I confirm that the TPRP as part and parcel of the \*LMP/ LP approved by \*TPB/ PlanD on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* is consistent with the \*latest/ approved \*master layout plan/ building plans approved by #\_\_\_\_\_\_\_\_\_\_\_\_\_ on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)*. I also **attach** to this Form the entire TPRP as part and parcel of the \*LMP/ LP approved by \*TPB/ PlanD. | [ ]  |
| I confirm that the TPRP has fulfilled the following conditions, which: |  |
| [ ]  | The lot boundary is not substantially different from the boundary of planning application site approved by TPB | [ ]  |
| [ ]  | Specific comment from Government bureau/ department as specified in paragraph 6 of the PN is not required | [ ]  |

| **Section V** |
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| For the avoidance of doubt, I hereby acknowledge that the above-mentioned deemed approval under lease will be limited to the TPRP within lot under the tree preservation clause of the lease conditions and should not be construed as an acknowledgement that anything indicated in the deemed approved TPRP is in all respects in compliance with other lease conditions and that such deemed approval, if given, will not in any way prejudice or affect any rights of the Government under lease including the right to reject building plans which are consistent with the deemed approved TPRP but inconsistent with other lease conditions, and the right to take lease enforcement action in respect of any breach or failure to observe any of the lease conditions which may exist at the date when deemed approval is given.I hereby certify that the information in this submission is true and complete. I understand that if I provide any incorrect or incomplete information, a complaint may be lodged with the Landscape Architects Registration Board for investigation of the alleged misconduct or negligence pursuant to the Landscape Architects Registration Ordinance (Cap. 516). |

| **Section V (cont’d)** | **For Official Use Only** |
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| I hereby acknowledge that the Director of Lands is not obliged to keep the content of this submission, its enclosures or any documents submitted in support of or in relation to this submission confidential, particularly in circumstances when the Director considers that disclosure is in the public interest and/or it would be reasonable for the Director to accede to requests from third parties with interest over the land for access to the same. This acknowledgement applies irrespective of whether the consent in the following paragraph is given or not. |  |
| [ ]  | Insofar as my consent is required under any statutory, regulatory or other provisions, I hereby consent and/or have procured consent from the relevant intellectual property rights owner that the Director of Lands may, after issue of the Certificate of Compliance, disclose the content of this submission, its enclosures or any documents submitted in support of or in relation to this submission to any third party including members of the public upon request of any such third party, media or otherwise, or on LandsD’s own accord. | [ ]  |
| Signature*(signed by the Registered Landscape Architect (RLA) with valid registration chop affixed)* | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  |
| Name of RLA | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Registration No. | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Date | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* |  |

**Notes:**

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| 1. All references to “lease” in this Form shall include Government Lease or Conditions of Sale/Grant/Exchange, etc. (as the case may be) and “lease” shall be construed accordingly.
2. For changes, please refer to TPB PG-No. 36B “Town Planning Board Guidelines for Class A and Class B Amendments to Approved Development Proposals” which can be viewed from TPB’s internet homepage (<https://www.info.gov.hk/tpb/en/forms/guideline.html>). Approval procedures as stipulated in paragraph 10 of PlanD’s PNPP No. 1/2019 shall be followed for Class B amendments to the approved LMP/LP.
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#Fill in as appropriate

\* Select as appropriate

□ Tick as appropriate

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Personal Information Collection Statement*

*PLEASE READ THE FOLLOWING*

*BEFORE COMPLETING THIS FORM*

*1. The information relating to you provided in this submission, its attachments/ enclosures and any documents submitted will be used by LandsD for the purposes of considering and processing your submission for deemed approval of the TPRP within lot for compliance with the tree preservation clause under lease and for other purposes related to such submission.*

*2. Your provision of all the information in this submission, its attachments/enclosures and any documents submitted is required for administering compliance with the lease conditions. Your submission will not be processed if you fail to provide all the information as requested.*

*3. The information you provided in this submission, its attachments/enclosures and any documents submitted may be disclosed to other government bureaux / departments for the purposes mentioned in paragraph 1 above. The above personal data may also be disclosed to any third party (whether individual, corporate body, members of the public or other organizations) whether in response to enquiry from members of the public, media or otherwise, or on LandsD's own accord.*

*4. You have the right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). Such right of access incudes the right to obtain a copy of the personal data provided in this submission on payment of the applicable charge.*

*5. Enquiries on the personal data collected, including the request for access to and correction of the data, should be addressed to the Departmental Personal Data Controlling Officer of Lands Department, 20/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.*